

## LEYM PUBLICATIONS & ARCHIVES COMMITTEE REPORT: JULY 2021

All issues and publications were completed this year, but the continuing coronavirus pandemic precipitated some changes in how we distributed them.

For the first two issues of the LEYM *Bulletin* (fall and winter) and the *Annual Records* we printed about 70% of the usual number of paper copies. Many people are already accustomed to reading the *Bulletin* in electronic format, and this year, for the first time, we also made the *Annual Records* volume available electronically to people who requested it. By the time of the spring issue of the *Bulletin*, many meetings were beginning to meet again in person, so we returned to printing the usual number. The lower number printed, both for the *Bulletin* and *Annual Records*, meant lower printing costs this year.

Although we mailed fewer paper copies, mailing costs rose and the cost stayed almost the same. We saved a little by doing only one mailing with copies of all the publications for the year to institutions and libraries, rather than our usual practice of mailing each item individually as they are published.

Going forward:

\*\* Asking for input: we cut back on the number of paper copies of the *Annual Records* this year since we couldn't distribute through meetinghouses, and for the first time we sent pdf files of the volume to those who wanted it that way, mailing individual copies of the paper volume to all who preferred that. We can easily make pdf copies available again this year but believe it might be a mistake to cut back too far on paper copies. We would love to hear from you if you have an opinion or advice on this question.

\*\* Looking for talent: we are still seeking someone to edit the *Annual Records* this fall. It requires the ability to look after a great many details in editing, but not a high level of technological skill. (We do it in Word and there is a template that minimizes the amount of formatting required.) If you would like to learn more, please contact Jeff Cooper, who has been editing it for the last four years. We note his service with gratitude. Submissions of materials to be printed in the *Annual Records* should be in our hands by September 1<sup>st</sup>.

\*\* Inviting contributions: we always welcome material for the *Bulletin*, whether pertaining directly to the work of the yearly meeting or describing activities of a monthly meeting or worship group, or essays, poems, and art by individuals reflecting their spiritual experiences. Materials for the fall *Bulletin* should be sent to us by September 15<sup>th</sup>.

Peggy Daub, Clerk